MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING

DATE: May 16, 2022
TIME: 6:30pm
PLACE: Fairmont City Library Center

Call to Order
Mark Schusky, President, called the meeting to order at 6:32pm.

Roll Call
        Trustees present:
                Amanda Bender
                Nancy Gerstenecker
                Laura Gottschalk
                Ana Romero-Lizana
                Mark Schusky

        Trustees absent:
                Cathy Kulupka

        Also present:
                Kyla Waltermire, Executive Director
                Katie Heaton, Assistant Director

Pledge of Allegiance

Public Input – No present or written input.

Friends of the Library- Next book sale is June 10th and 11th. May have a paperback freebie day the following Monday. Donated $2,500 to the Library for the Summer Reading Program.

Trustee Comments- Nancy Gerstenecker noted that two other libraries in the area are offering seed banks to their patrons. She also suggested possibly a plant or vegetable exchange might be a great opportunity to get the community together.

Consent Items
Motion to approve Consent Items in entirety made by Nancy Gerstenecker and seconded by Laura Gottschalk.

   a. Approval of Minutes- Regular Monthly Board Meeting of April 25, 2022.

   b. Administrative Reports
      Report was given by Executive Director Kyla Waltermire.
      - Keil's Clock Shop is coming out on Thursday of this week for a service call on the grandfather clock.

- Summer reading: registration for checkout challenges and individual events begins May 23.

Report was given by Assistant Director Katie Heaton.
- 70 new trees were planted throughout Fairmont City, including at the library.
- Hosted U.S. Senator Tammy Duckworth last week for a conversation on lack of available broadband in the area. Was asked if the Fairmont City Library would be willing to travel to Washington D.C. to tell their story of the accessibility gap.
- Ribbon cutting for Charter Spectrum on May 23 will be attended by many Illinois political and library officials.

   c. Finances- presented in the packet.

   d. Committee Reports
      i. Finance - none

      ii. Personnel - none

      iii. Fundraiser – none

A roll call vote was taken:
        Amanda Bender- yes
        Nancy Gerstenecker - yes
        Laura Gottschalk - yes
        Ana Romero-Lizana- yes
        Mark Schusky - yes

Yes- 5, No – 0, Abstained – 0, Absent – 1
Motion carried.

Unfinished Business
   a. COVID-19 Related Actions
      -No changes at this time. With the changes in federal, state, and county-level statistics, the library will be determining different criteria and thresholds for responsive actions.
   b. Repairs and Updates to the Blum House
      - Island countertop is installed and the rest of the counters are on order. Temporary repair work to the porch is finished and rest will be completed next year. A side door has also been replaced.
   c. Board Vacancy
      - No applications have been received as of yet.
   d. Background Checks for Volunteers
      - Libraries that do these checks say they highly recommended them. There was discussion about and general consensus of checking regular programming volunteers

(i.e., those who volunteer for at least one event per month). "One-off" volunteers for specific events or tasks will not likely be checked at this time.

e. Annual Evaluation of the Executive Director
- Awaiting the meeting of the Personnel Committee.

f. Policy- Bereavement Leave (2nd Draft)
-    A motion to approve the draft policy as presented was made by Amanda Bender and seconded by Laura Gottschalk.

A roll call vote was taken:
    Amanda Bender- yes
    Nancy Gerstenecker - yes
    Laura Gottschalk - yes
    Ana Romero-Lizana- yes
    Mark Schusky - yes

Yes- 5, No – 0, Abstained – 0, Absent – 1
Motion carried.

New Business
a. Discussion of Meeting Dates for FY 2023
-Will continue to do 3rd Monday at 6:30 and alternate between MVLD facilities.

b. FY2023 Salary Scales

- A motion to approve the salary scales as presented was made by Ana Romero-Lizana and seconded by Nancy Gerstenecker.

A roll call vote was taken:
    Amanda Bender- yes
    Nancy Gerstenecker - yes
    Laura Gottschalk - yes
    Ana Romero-Lizana- yes
    Mark Schusky - yes

Yes- 5, No – 0, Abstained – 0, Absent – 1
Motion carried.

c. FY2023 Non-Resident Fees

- A motion was made by Laura Gottschalk and seconded by Ana Romero-Lizana to offer non-resident cards using the general mathematical formula at a rate of $87.00/household.

A roll call vote was taken:
    Amanda Bender- yes
    Nancy Gerstenecker - yes
    Laura Gottschalk - yes
    Ana Romero-Lizana- yes
    Mark Schusky - yes

Yes- 5, No – 0, Abstained – 0, Absent – 1
Motion carried.

- Non-resident kids under 18 under a threshold of household income level have to be given a card for free under the Cards for Kids Act. The Board may choose, based on a new state law, to expand this option for all non-resident children under the age of 18.

- Non- resident veterans may also be eligible for a free non-resident card if they meet certain disability criteria.

- The optional e-resources for non-resident cards will not be offered due to inability to implement it technologically.

d.   Draft FY2023 Budget

- Waltermire spoke about a few line items where updates may be made to the draft budget for cost savings, and other places where quality of services increases are needed. She has also noted intention to increase promotion of rental facilities for the next year to support more revenue. There was also some discussion about potentially selling land owned by the Library not useful for any current means.

-The van is approaching the end of its useable lifespan. The car is in ok shape for now. Options for either selling or replacing the vehicles were discussed.

- A large fundraising event was thrown out as an opportunity to bring in some operational revenue. The fundraising committee may discuss ideas in the future.

e.   Review of Serving Our Public 4.0 Chapter 7

Closed Session – none

Adjournment
A motion was made by Ana Romero-Lizana and seconded by Nancy Gerstenecker to adjourn.

Motion carries by unanimous voice vote.

Meeting adjourned at 8:13 PM.

.